



## MEMBERSHIP RENEWAL

CANADIAN ADDICTION COUNSELLORS CERTIFICATION FEDERATION  
CANADIENNE D'AGREMENT DES CONSEILLERS EN TOXICOMANIE

P.O. Box 408 Carp, ON K0A 1L0 Tel: (613) 839-0020 Toll-Free: (866) 624-1911 Fax: (613) 839-0050

Website: www.caccf.ca email: info@caccf.ca

### MEMBERSHIP PROFILE

#### RESIDENCE ADDRESS / ADRESSE DOMICILIAIRE

Please send correspondence to this address instead.

Name/Nom _____		Title _____	
Organization _____			Org.Acronym/Acrony _____
Address/Adresse _____			Suite #/Bureau _____
City/Ville _____		Prov/Prov _____	Postal Code/Code Postal _____
Business phone/Tel-affaires _____	Ext.Poste _____	Home/Domicile _____	Fax/Têléc. _____
E-mail/Courriel _____		Website/Site Internet _____	

#### BUSINESS ADDRESS / ADRESSE COMMERCIALE

Please send correspondence to this address instead.

Name/Nom _____		Title _____	
Organization _____			Org.Acronym/Acrony _____
Address/Adresse _____			Suite #/Bureau _____
City/Ville _____		Prov/Prov _____	Postal Code/Code Postal _____
Business phone/Tel-affaires _____	Ext.Poste _____	Home/Domicile _____	Fax/Têléc. _____
E-mail/Courriel _____		Website/Site Internet _____	

### PAYMENT INFORMATION

Please remit your renewal payment promptly to ensure uninterrupted membership and to avoid late payment fees.  
Veuillez remettre votre renouvellement paiement promptement afin d'assurer la continuité de l'adhésion et d'éviter les taxes pour paiement tardif.

CATEGORY	PROVINCE PRICE	ON, NL, NB		PE		NS		All Others	
		HST 13%	TOTAL	HST 14%	TOTAL	HST 15%	TOTAL	GST 5%	TOTAL
<b>Membership Fees (annual)</b>									
New Members (includes Manual) Renewal: \$240.00		\$31.20	\$271.20	\$33.60	\$273.60	\$36.00	\$276.00	\$12.00	\$252.00
Renewal: Postmarked on renewal date: \$240.00		\$31.20	\$271.20	\$33.60	\$273.60	\$36.00	\$276.00	\$12.00	\$252.00
Renewal: Postmarked after renewal date: \$290.00		\$37.70	\$327.70	\$40.60	\$330.60	\$43.50	\$333.50	\$14.50	\$304.50
Retired: \$50.00		\$6.50	\$56.50	\$7.00	\$57.00	\$7.50	\$57.50	\$2.50	\$52.50
Student: \$60.00		\$7.80	\$67.80	\$8.40	\$68.40	\$9.00	\$69.00	\$3.00	\$63.00

Enter Full Amount Here / Entrer Montant complet ici > > >

PAYMENT MADE BY / VEUILLEZ PAYER PAR <input type="checkbox"/> CHEQUE <input type="checkbox"/> MONEY ORDER <input type="checkbox"/> VISA <input type="checkbox"/> M/C	CREDIT CARD NUMBER / N° DE CARTE DE CREDIT	EXPIRY DATE / D'ÉCHÉANCE	SIGNATURE
---	--	--------------------------	-----------

Please return the completed form with your payment / Veuillez retourner le formulaire dûment rempli avec votre paiement

### CANNON OF ETHICS / RÈGLES D'ÉTHIQUE

I have read and I subscribe to the Canon of Ethical Principles (as stated on reverse) of the Canadian Addiction Counsellors Certification Federation.  
**PLEASE NOTE:** In order to be a member in good standing, you must sign the Canon of Ethical Principles as the submission of fees does not ensure that.

J'ai lu et je m'engage à observer le Canon des Principes D'éthiques (tel qu'énoncés au verso) de la Federation Canadienne D'agrément des Conseillers en Toxicomanie  
**NOTEZ:** En ordre d'être un membre en bonne condition, vous devez signer les Principes D'éthiques. La submission de frais ne l'assure pas.

Name (Please Print) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

## **CANON OF ETHICAL PRINCIPLES**

As a member of the Canadian Addiction Counsellors Certification Federation, I must:

1. Believe in the dignity and worth of all human beings, striving to recognize all people from all races and spiritual beliefs, sexual genders and orientations.
2. Pledge my service to the well-being and betterment of all members of society without discrimination \*
3. Recognize the right of culturally sensitive and evidence -based treatment of anyone suffering from a substance abuse disorder or behavioural addiction.
4. Promote and assist in the recovery and return to wellness of every person served.
5. Upholding each person's right to self-determination and referring them professionally to other programs or individuals when in their best interest.
6. Maintain proper professional relationships to all persons served ensuring that all interpersonal transactions between myself and persons served, are non-exploitive and essential to their well-being and recovery, while recognizing our fiduciary responsibility.
7. Adhere strictly to establish principles of confidentiality in all knowledge, records, and materials concerning persons served directly and indirectly, and in accordance with any institutional and any current government regulations.
8. Ensure that all interpersonal transactions are non-exploitive.
9. Give due respect to the rights, views, and positions of any other addiction counselors and related professionals.
10. Respect institutional policies and procedures, and cooperate with agency management with which I may be associated, as long as this remains consistent with recognized standards, procedures and ethics.
11. Contribute my ideas and findings regarding substance abuse disorders and behavioral addictions and their treatment and recovery.
12. Maintain an individual responsibility for personal conduct in all lifestyle areas, so as not to diminish my professional competence, integrity and legal obligation.
13. Avoid claiming or implying any personal capabilities for professional qualifications beyond those I have actually attained, recognizing competency gained in one field of activity must not be used improperly to imply competency in another.
14. Regularly evaluate my own strengths, bias, or levels of effectiveness, always striving for self-improvement and seeking professional development by means of further education, training, and clinical supervision.
15. Social media should be used in a professional manner only:
  - No posting of client information
  - Do not harass people on social media
  - Do not act in a manner that can be construed as a breach of any other ethical principal
  - Do not create, write or participate in bias
  - Do not create, write or participate in posts that can be construed as a breach of trust
  - Do not post any situations – even if you call them hypothetical
  - Do not share files on social media
  - Do not personally “friend” clients or their family members on social media.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_